| SEC For  | m 4   |       |                                       |           |       |   |  |   |                              |  |                                |              |                              |   |   |   |                        |   |  |  |
|--|---|-------|---------------------------------------|-----------|-------|---|--|---|------------------------------|--|--------------------------------|--------------|------------------------------|---|---|---|------------------------|---|--|--|
| FORM 4 UNITED S  |   |       |                                       |           |       | ATES SECURITIES AND EXCHANGE COMMISSION<br>Washington, D.C. 20549                 |  |   |                              |  |                                |              |                              |   |   | OMB APPROVAL  |                        |   |  |  |
| Check this box if no longer subject to<br>Section 16. Form 4 or Form 5<br>obligations may continue. See<br>Instruction 1(b). |   |       |                                       |           |       | suant to  | Section 16   | (a) of the                              | e Sec                        | ENEFICI<br>urities Exchan<br>Company Act                         | RSH                            | IIP          | OMB<br>Estim                 | OMB Number: 3235-0:<br>Estimated average burden<br>hours per response:  |   |   |                        |   |  |  |
| 1. Name and Address of Reporting Person <sup>*</sup><br>Brown Hayden   |   |       |                                       |           |       | 2. Issuer Name <b>and</b> Ticker or Trading Symbol<br><u>UPWORK, INC</u> [ UPWK ] |  |   |                              |  |                                |              |                              | 5. Relationship of Reporting Person(s) to Issuer<br>(Check all applicable)<br>X Director 10% Owner<br>Officer (size title |   |   |                        |   |  |  |
|  | Last) (First) (Middle)<br>C/O UPWORK INC.,<br>475 BRANNAN STREET, SUITE 430 |       |                                       |           |       |   | 3. Date of Earliest Transaction (Month/Day/Year)<br>12/18/2022 |   |                              |  |                                |              |                              |   | X Officer (give title Other (specify below) President & CEO   |   |                        |   |  |  |
| (Street)<br>SAN<br>FRANC   |   |       |                                       |           |       |   | 4. If Amendment, Date of Original Filed (Month/Day/Year)       |   |                              |  |                                |              |                              |   | 6. Individual or Joint/Group Filing (Check Applicable<br>Line)<br>X Form filed by One Reporting Person<br>Form filed by More than One Reporting<br>Person |   |                        |   |  |  |
| (City)   | (S  | tate) | (Zip)                                 |           |       |   |  |   |                              |  |                                |              |                              |   |   |   |                        |   |  |  |
|  |   | Tab   | ole I - N                             | Non-Deriv | ative | e Sec   | urities A  | cquire                                  | ed, D                        | isposed c  | of, or B                       | enefic       | ally                         | Owned   |   |   |                        |   |  |  |
| 1. Title of Security (Instr. 3)  |   |       | 2. Transactio<br>Date<br>(Month/Day/Y |           |       | Execution Date,   |  | 3.<br>Transaction<br>Code (Instr.<br>8) |                              | 4. Securities Acquired (A) or<br>Disposed Of (D) (Instr. 3, 4 an |                                |              | Beneficially<br>Owned Follow |   | es<br>ally<br>Following   | 6. Ownership<br>Form: Direct<br>(D) or Indirect<br>(I) (Instr. 4) |                        | Ownership                               |  |  |
|  |   |       |                                       |           |       |   |  | Code                                    | v                            | Amount   | (A) or<br>(D)                  | Price        |                              | Reporte<br>Transac<br>(Instr. 3   | tion(s)   |   |                        | (Instr. 4)                              |  |  |
| Common Stock 12/18   |   |       |                                       |           | )22   |   |  | М                                       |                              | 3,860  | A                              | (1           | )                            | 880,139   |   | D   |                        |   |  |  |
| Common Stock 12/18   |   |       |                                       |           | )22   |   |  | М                                       |                              | 54,395   | A                              | (1           | )                            | 934,534   |   | D   |                        |   |  |  |
| Common Stock 12/19/20  |   |       |                                       |           | 022   | 22  |  | <b>S</b> <sup>(2)</sup>                 |                              | 30,677   | D                              | \$10.7132(3) |                              | 903,857   |   | D   |                        |   |  |  |
|  |   |       | Table I                               |           |       |   |  |   |                              | sposed of,<br>, converti   |                                |              |                              | wned  |   |   |                        |   |  |  |
| 1. Title of<br>Derivative<br>Security  | Derivative Conversion Date Execution Date,                                  |       |                                       |           |       | ransaction of Orivity Of Orivity Of   |  |   | te Exer<br>ation [<br>th/Day |  | 7. Title<br>of Secu<br>Underly |              | D                            | 8. Price of<br>Derivative<br>Security<br>Securities   |   | 0   | ).<br>wnership<br>orm: | 11. Nature<br>of Indirect<br>Beneficial |  |  |

| 1. Title of<br>Derivative<br>Security<br>(Instr. 3) | 2.<br>Conversion<br>or Exercise<br>Price of<br>Derivative<br>Security | 3. Transaction<br>Date<br>(Month/Day/Year) | 4.<br>Transaction<br>Code (Instr.<br>8) |   | 5. Number<br>of<br>Derivative<br>Securities<br>Acquired<br>(A) or<br>Disposed<br>of (D) (Instr.<br>3, 4 and 5) |        | 6. Date Exercisable and<br>Expiration Date<br>(Month/Day/Year) |                    | 7. Title and Amount<br>of Securities<br>Underlying<br>Derivative Security<br>(Instr. 3 and 4) |  | 8. Price of<br>Derivative<br>Security<br>(Instr. 5) | 9. Number of<br>derivative<br>Securities<br>Beneficially<br>Owned<br>Following<br>Reported<br>Transaction(s)<br>(Instr. 4) | 10.<br>Ownership<br>Form:<br>Direct (D)<br>or Indirect<br>(I) (Instr. 4) | 11. Nature<br>of Indirect<br>Beneficial<br>Ownership<br>(Instr. 4) |
|---|---|--|---|---|--|--------|--|--------------------|---|--|---|--|--|--|
|   |   |  | Code                                    | v | (A)  | (D)    | Date<br>Exercisable  | Expiration<br>Date | Title   | Amount<br>or<br>Number<br>of<br>Shares |   |  |  |  |
| Restricted<br>Stock<br>Units<br>(RSU)               | (1)   | 12/18/2022                                 | М                                       |   |  | 3,860  | (4)  | (4)                | Common<br>Stock   | 3,860                                  | \$0.00  | 3,860  | D  |  |
| Restricted<br>Stock<br>Units<br>(RSU)               | (1)   | 12/18/2022                                 | М                                       |   |  | 54,395 | (5)  | (5)                | Common<br>Stock   | 54,395                                 | \$0.00  | 217,581  | D  |  |

Explanation of Responses:

1. Each restricted stock unit ("RSU") represents a contingent right to receive one share of the Issuer's common stock.

2. Represents the number of shares required to be sold by the Reporting Person to cover tax withholding obligations in connection with the vesting of the RSUs listed in Table II. This sale is mandated by the Issuer's election under its equity incentive plans to require the satisfaction of tax withholding obligations to be funded by a "sell to cover" transaction and does not represent a discretionary trade by the Reporting Person.

3. The reported price in Column 4 is a weighted average price. These shares were sold in multiple transactions at prices ranging from \$10.57 to \$10.88 per share, inclusive. The Reporting Person undertakes to provide to the Issuer, any security holder of the Issuer, or the staff of the Securities and Exchange Commission, upon written request, full information regarding the number of shares sold at each separate price within the range set forth in this footnote.

4. 6.25% of the total shares vested on June 18, 2019, and then 6.25% of the total shares vest on each quarterly anniversary thereafter, subject to the Reporting Person's continued employment with the Issuer.

5. 6.25% of the total shares vested on March 18, 2020, and then 6.25% of the total shares vest on each quarterly anniversary thereafter, subject to the Reporting Person's continued employment as the Chief Executive Officer of the Issuer.

**Remarks:** 

/s/ Jacob McQuown, Attorney-12/20/2022

\*\* Signature of Reporting Person Date

in-Fact

Reminder: Report on a separate line for each class of securities beneficially owned directly or indirectly.

\* If the form is filed by more than one reporting person, see Instruction 4 (b)(v).

\*\* Intentional misstatements or omissions of facts constitute Federal Criminal Violations See 18 U.S.C. 1001 and 15 U.S.C. 78ff(a).

Note: File three copies of this Form, one of which must be manually signed. If space is insufficient, see Instruction 6 for procedure.

Persons who respond to the collection of information contained in this form are not required to respond unless the form displays a currently valid OMB Number.